

# Music Together<sup>®</sup>

## by Grace Note

### Policies & Procedures 2018-2019

#### Participation Expectations for Parents

**Your participation is essential** to your child's music development! We know that children are wired to learn from the people to whom they are emotionally connected. It's great for your child to hear me sing and to hear the group sing, but **the most important voice is yours**. I encourage you to sing out, knowing that you are giving the gift of music to your child in a way that no one else can.

**Please be mindful of not talking during class.** Please communicate with each other by singing. Remember that your child is so connected to you, that if you are talking they want to hear your words, and then they are not able to process the music that is going on in class. There are plenty of opportunities for conversations before and after our lesson!

Research has shown that children must experience rhythm in their bodies before they can audiate it, or hear it inside their heads. You can help them by **making your movements in class clear and purposeful, to help them see the beat**. And, you can even tap the rhythm on their backs to help them feel the beat.

For you and your child to really get the most out of our time together, **please put your cell phones in "airplane mode" during class**. I know how challenging it can be to do this - I love my phone, too! Let's really focus on making music with our kids. It'll be a refreshing break and your child (and I) will appreciate your undivided attention.

Please be sure to **sanitize your hands before class** to help keep our environment as free of germs as possible! To protect little fingers we remove our shoes and ask that your family **wears socks**. To adhere to DHS safety regulations, **diaper changes need to occur in the bathroom**. Changing tables are available. Please do not bring yourself or your child to class if anyone has a contagious illness. You and your child must be free of a fever for 24 hours without using a fever-reducing medicine before you can return.

**Liquids are fine to have in class** in water bottles, "no-spill" sippy cups, or regular bottles. Please respect our studio as well as those with food allergies by **keeping food out of the classroom**. We do not want a child to choke while singing. Also, avoid chewing gum. While singing, gum can get lodged in the throat (for adults, too!).

## Sibling & Infant Policies

Music Together Mixed Ages™ classes are designed for children ages birth through age 5. Any child attending class on a regular basis must be registered for class. Infants 8 months and under at the time of registration are admitted free with a registered sibling. Please provide your baby's name and birth date.

## Rescheduling Policies

If you need to miss a class or if the teacher needs to cancel class due to illness or dangerous weather it will be made up at the end of the semester. Each semester has a built in make-up week. For example, if the semester has nine weeks, the make-up would be "week ten".

## Materials

Play your **song collection CD** at home and in the car as frequently as possible, especially during the first weeks of class. Make it available for your child to listen to while she/he is playing, riding in the car, and before nap or bedtime. The **Hello Everybody App** makes playing your family's favorite songs a snap! Use the **illustrated songbook** to help you remember the songs or try playing along with an instrument. At bedtime or nap time, try using the songbook instead of a regular book. New parents will receive ***Music and Your Child* booklet**. Be sure to read this informative booklet. It will help you and your child get the most out of the program and enhance your classroom experience. Midway through the semester new families receive a **Musical Growth Chart** to help them track their child's journey towards basic music competence.

## Media Consent

Parent hereby consents to and authorizes **Music Together by Grace Note** to capture and use video-audio recordings and photographic images of me and my child(ren) for educational and promotional purposes only, and without any compensation to me or my child(ren). Students will not be personally identified without further parental permission.

I \_\_\_\_\_, agree/disagree with the media consent as presented above.

## Privacy Policy

By enrolling in a Music Together class at Music Together by Grace Note, a licensed Music Together center, you agree that any information you provide will be shared with Music Together Worldwide (MTW). For information about how MTW uses and stores your personal information, we encourage you to review the Music Together Worldwide Privacy Policy (link available on website).

## Personal Injury Waiver

A parent or care-giver is required to be present with each child participating in Music Together by Grace Note classes. Our team has worked very hard to provide a safe environment for you and your family. Therefore, by participating in class, families agree to hold Music Together by Grace Note and affiliated persons free from all damages or liability for any injury to person or property arising from participation in classes.

## Tuition

Invoices will be sent by email. Payment may be made by check, cash or EFT. **Cash** payments should be personally **delivered by an adult** to Kelly Parker. Receipts will be issued. **Checks** may be mailed to the address below or delivered in person. A fee of \$35 will be charged for returned checks. Payments made for tuition are non-refundable after the session begins. There are no exceptions.

Tuition is based on enrollment, not attendance, and reserves your student's seat in class throughout the semester. Please reserve and prioritize this time in your family's schedule.

## Contact Information

Please feel free to email or call me. I am happy to answer any questions you might have. I love hearing from you!

cell: 347.251.2281

email: kellyparker@fastmail.fm

website: [gracenotepiano.com/music-together](http://gracenotepiano.com/music-together)

mail: PO Box 814, Waterloo, IA 50704

## Adherence Statement

This Policies & Procedures document is a legal contract made between **Music Together by Grace Note**, Child and Parent, on this date for the provision of music & movement classes to Child and Parent.

I, \_\_\_\_\_, have received, read and understand the above guidelines pertaining to music & movement classes with **Music Together by Grace Note** and agree to abide by its provisions.

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Names of child(ren) enrolled in program

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Parent/Guardian signature

Date